

## Annual Action Plan 2022

No	Programme (PBB)	Sub-Programme (PBB)	Broad Activities	Location	Timeframe				Cost			Programme Status		Implementing Institution/Dept.	
					1	2	3	4	GoG	IGF	Others	New	Ongoing	Lead	Collabo
1.	Economic Dev't	Trade, Indus. and Tourism Serv	Organise skills training and seminars for 200 women on small scale business management	Municipal Wide	x	x	x	x		10,000		x		SW&CD	GEA
2.	Economic Dev't	Trade, Indus. and Tourism Serv	Organise clients for business development, formalisation and standardisation	Municipal wide	x	x	x	x		33,400		x		GEA	TI & TD
3.	Economic Dev't	Trade, Indus. and Tourism Serv	Mobilize, register and train 10 co-operative groups in financial management and conduct auditing	Municipal Wide	x	x	x	x		30,000		x		TI & TD	Central Admin
4.	Economic Dev't	Trade, Indus. and Tourism Serv	Support cultural activities to promote domestic tourism	Municipal Wide	x	x	x	x		40,000		x		TI & TD	Culture
5.	Economic Dev't	Trade, Indus. and Tourism Serv	Establish an artisan village/Agro processing business	South La	x	x	x	x		500,000			X	TI & TD	Central Admin
6.	Economic Dev't	Trade, Indus. and Tourism Serv	Support LED (1D1F, PERD, PFJ, RFJ)	Municipal Wide	x	x	x	x		27,000		x		TI & TD	Central Admin
7.	Economic Dev't	Agricultural Serv and Mgt	Completion of the La Market Complex	La	x	x	x	x	793.537.69				x	Agric Dept.	MWD
8.	Economic Dev't	Agricultural Serv and Mgt	Educate & train FBOs in modern agro practices and Coop Business Management	Municipal Wide	x	x	x	x		17,000	73,947	x		Agric Dept.	CIDA
9.	Economic Dev't	Agricultural Serv and Mgt	Train 70 Poultry Farmers in Disease Mgt Control & Value-Chain Analysis	Municipal Wide	x	x	x	x		17,832		x		Agric Dept.	Central Admin
10.	Economic Dev't	Agricultural Serv and Mgt	Organize Farmers & Fishers' Day celebration	Trade Fair				x	85,000			x		Agric Dept.	Central Admin
11.	Economic Dev't	Agricultural Serv and Mgt	Vaccinate 1000 pets against rabies & 8000 birds against New Castle disease	Municipal Wide	x	x	x	x		21,000		x		Agric Dept.	Central Admin
12.	Economic Dev't	Agricultural Serv and Mgt	Provide capacity development for 30 fishermen & 30 fish mongers in appropriate technologies and management skills	Municipal Wide	x	x	x			6,955		x		Fisheries	Central Admin
13.	Economic Dev't	Agricultural Serv and Mgt	Provide training and awareness creation for 20 fish farmers on aquaculture management & emerging market trends	Municipal Wide			x	x		2,855		x		Fisheries	Central Admin

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14.	Social Serv Delivery	Public Health Serv and Mgt	Procure equipment for health services delivery (Vaccine Cold Storage Facility)	Municipal wide	x	x				65,000.00			x		MHD	Central Admin
15.	Social Serv Delivery	Public Health Serv and Mgt	Undertake capacity building for staff at CHPS zone to enhance provision of health services – Family Planning, Nutrition, referrals and screening	CHPS Zones	x	x	x	x		15,000		x			MHD	Central Admin
16.	Social Serv. Delivery	Public Health Serv and Mgt	Support Immunization Services	Municipal Wide		x		x		25,000		x			MHD	Central Admin
17.	Social Serv. Delivery	Public Health Serv and Mgt	Provide IE&C on COVID, maternal health, FP, HIV, Malaria, TB at radio station, OPDs pub health facilities and outreaches	Municipal Wide	x	x	x	x		90,000		x			MHD	Central Admin
18.	Social Serv. Delivery	Public Health Serv and Mgt	Construction of General Hospital with landscaping	La	x	x	x	x			427,770,000	x			MHD	MWD
19.	Social Serv. Delivery	Public Health Serv and Mgt	Monitor 15 pregnancy schools at the comm level for ante-natal, post-natal, and new born care and conduct home visit	Municipal Wide	x	x	x	x		20,000		x			MHD	Central Admin
20.	Social Serv. Delivery	Educ., Youth & Sports and Libr. Services	Organise quarterly monitoring visits to schools on sanitation and hygiene	Municipal Wide	x	x	x	x		9,680		x			MED	MEHU
21.	Social Serv. Delivery	Educ., Youth & Sports and Libr. Services	Organise “My First Day” at School Programme.	Municipal Wide				x		30,000		x			MED	Central Admin
22.	Social Serv. Delivery	Educ., Youth & Sports and Libr. Services	Sponsor Science, Mathematics and Technology, Innovation (STMIE) clinic	Municipal Wide				x		30,000		x			MED	Central Admin
23.	Social Serv. Delivery	Educ., Youth & Sports and Libr. Services	Provide support for the BECE, WASSCE Exams and SPAM	Municipal Wide		x				41,686		x			MED	Central Admin
24.	Social Serv. Delivery	Educ., Youth & Sports and Libr. Services	Org. INSET / orientation for 120 teachers in language and literacy including reading clinics	Municipal Wide	x	x	x	x		20,000		x			MED	Central Admin
25.	Social Serv. Delivery	Educ., Youth & Sports and Libr. Services	Org. well-coord sports & cult festival Basic & 2 <sup>nd</sup> Cycle Sch	Municipal Wide		x		x		16,960		x			MED	Central Admin

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26.	Social Serv. Delivery	Educ., Youth & Sports and Libr. Services	Provide 1700 mono and 500 dual desks for Basic Schools and 100 teachers desks	Selected Schools		x	x				436,900		x		MED	MWD
27.	Social Serv. Delivery	Educ., Youth & Sports and Libr. Services	Completion of 3-storey 18-unit classroom block with landscaping	La Wireless Cluster Sch	x	x	x	x	3,122,072.01					x	MED	MWD
28.	Social Serv. Delivery	Educ., Youth & Sports and Libr. Services	Completion of 1No. 6-unit classroom blocks with ancillary facilities and landscaping	Rangoon Camp,		x	x		226,460.14					x	MED	MWD
29.	Social Serv. Delivery	Educ., Youth & Sports and Libr. Services	Completion of 1No. 3-unit classroom block with ancillary facilities and landscaping	La St. Paul's Ang. School					363,638.8					x	MED	MWD
30.	Social Serv. Delivery	Educ., Youth & Sports and Libr. Services	Complete rehabilitation of 2-storey 4-unit, 6-unit and 8-unit classroom block with KGs	South La 1&3, Manle Dada and Chiringa	x	x	x	x	0.00					x	MED	MWD
31.	Social Serv. Delivery	Educ., Youth & Sports and Libr. Services	Construct 1No. 2-storey 6-unit classroom block with ancillary facilities and landscaping	La Salem Presby Sch	x	x	x	x	1,200,000				x		MED	MWD
32.	Social Serv. Delivery	Educ., Youth & Sports and Libr. Services	Provision of Container Storeroom	LaDMA Annex			x	x		90,000			x		MED	MWD
33.	Social Serv. Delivery	Educ., Youth & Sports and Libr. Services	Construct block wall fencing for Rangoon Camp 1&2 School	Rangoon Camp School	x	x	x	x		500,000			x		MED	MWD
34.	Social Serv. Delivery	Educ., Youth & Sports and Libr. Services	Provide support for non-formal education	Communitie s	x	x	x	x		20,000			x		Non-Formal Educ.	MED
35.	Social Serv. Delivery	Educ., Youth & Sports and Libr. Services	Support 100 brilliant but needy female and male students especially female students	Municipal Wide	x	x	x	x	40,000.00				x		SW&CD	Central Admin
36.	Social Serv. Delivery	Social Welfare and Comm. Serv	Identify 100 street /delinquent children / dropouts & put them into schools/apprenticeship	Municipal Wide	x	x	x	x		18,000			x		SW&CD	Central Admin
37.	Social Serv. Delivery	Social Welfare and Comm. Serv	Organise 6 LEAP Disbursements for 244 beneficiaries	Municipal Wide	x	x	x	x		10,000			x		SW&CD	Central Admin
38.	Social Serv. Delivery	Social Welfare and Comm. Serv	Undertake child protection activities	Municipal Wide	x	x	x	x			6,000		x		SW&CD	UNICEF
39.	Social Serv. Delivery	Social Welfare and Comm. Serv	Organ 100 women, youth groups and children & educ them on	Municipal Wide	x	x	x	x		15,000			x		SW&CD	Central Admin

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			effects of child prostitution, drug abuse and other social vices												
40.	Social Serv. Delivery	Social Welfare and Comm. Serv	Organise workshops to improve women's participation in gov	LaDMA		x				9,650		x		SW&CD	Central Admin
41.	Social Serv. Delivery	Social Welfare and Comm. Serv	Register, inspect and monitor Early Childhood Dev't. Centres and NGOs	Municipal Wide		x	x		20,000			x		SW&CD	MED
42.	Social Serv. Delivery	Social Welfare and Comm. Serv	Support School Feeding Programme in a sustainable way	Selected Schools	x	x	x	x		10,000			x	MED	Central Admin
43.	Social Serv. Delivery	Social Welfare and Comm. Serv	Hold 4 Disability Fund Mgt Com. Mtgs & disburse the disability fund	Municipal Wide	x	x	x	x	108,000				x	SW&CD	Central Admin
44.	Social Serv. Delivery	Social Welfare and Comm. Serv	Undertake the Nation Builder's Corps Programme	Municipal wide	x	x	x	x		15,000			x	NABCO	Central Admin
45.	Social Serv. Delivery	Social Welfare and Comm. Serv	Create awareness for boys & girls to eliminate all forms of violence and discrimination	Municipal Wide	x	x	x	x		5,000		x		Gender Desk Officer	SW&CD MED NCCE
46.	Social Serv. Delivery	Social Welfare and Comm. Serv	Implement MP's programmes and projects	Municipal Wide	x	x	x	x	700,000				x	Central Admin	MWD MFD
47.	Social Serv. Delivery	Envntal Health & San. Serv	Monitor and arrest open defecators and indiscriminate dumping of waste	Beach fronts	x	x	x	x		15,800		x		MEHU	Central Admin
48.	Social Serv. Delivery	Envntal Health & San. Serv	Identify one Transfer Station and support plastic waste management activities	Adobetor		x	x		200,640	120,000.00		x	x	MEHU	MPPD
49.	Social Serv. Delivery	Envntal Health & San. Serv	Procure tools and chemicals for clean-up & sanitation day	LaDMA	x	x	x	x		218,000		x		MEHU	Central Admin
50.	Social Serv. Delivery	Envntal Health & San. Serv	Procure sanitation equipment, Compaction Truck, noise machine	LaDMA	x	x	x	x	125,000			x		MEHU	Central Admin
51.	Social Serv. Delivery	Envntal Health & San. Serv	Conduct routine premise sanitation inspection	LaDMA	x	x	x	x		10,000		x		MEHU	Central Admin
52.	Social Serv. Delivery	Envntal Health & San. Serv	Educate and screen 1,600 food operators on food safety & environmental sanitation	Electoral Areas	x	x	x	x		21,760		x		MEHU	Central Admin
53.	Social Serv. Delivery	Envntal Health & San. Serv	Execute the GAMA GASSLIP San & Water Project (Household & 4 Institutional toilets)	All Electoral Areas	x	x	x	x			800,000	x		MEHU	Central Admin
54.	Social Serv. Delivery	Envntal Health & San. Serv	Waste Management Services (SIP, Landfills, Fumigation etc)	All Electoral Areas	X	X	X	X	720,000.00				x	MEHU	Central Admin

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55.	Social Serv. Delivery	Envtal Health & San. Serv	Completion of block wall fencing with security post at cemetery	La Public Cemetery	x	X	x	x	47,899.30				x	MEHU	MWD
56.	Envtal Mgt	Disaster Prev. & Mgt	Organize disaster preventive & mitigation programmes for premises	Selected Schools, hotels, rest	x	x	x			26,249		x		NADMO	GNFS
57.	Envtal Mgt	Disaster Prev. & Mgt	Procure relief items for disaster victims	NADMO	x	x	x	x		250,000		x		NADMO	Central Admin
58.	Envtal Mgt	Disaster Prev. & Mgt	Undertake the "One-Tree-Per-Child project" - Tree Planting Exe	7 Circuits		X				21,000			x	Agric Dept.	Central Admin
59.	Envtal Mgt	Disaster Prev. & Mgt	Completion of container for NADMO and Airport Zonal Council.	LaDMA	x					18,500.07			x	NADMO/MWD	Central Admin
60.	Envtal Mgt	Disaster Prev. & Mgt	Organize climate change awareness and adaptability programmes	Municipal Wide		X				44,000		x		Agric Dept.	Central Admin
61.	Infra. Deliv. and Mgt	Spatial Planning	Register all Assembly's landed properties	Municipal Wide	x	X	x	x		39,250			x	MPPD	Central Admin
62.	Infra. Deliv. and Mgt	Spatial Planning	Prepare Spatial Development Framework/ Structural Plan and Update Planning Schemes	LaDMA			x			600,000			x	MPPD	Central Admin
63.	Infra. Deliv. and Mgt	Spatial Planning	Expand the Street Addressing & Prop Numbering Project	Municipal Wide			x	x		250,000			x	MPPD	Central Admin
64.	Infra. Deliv. and Mgt	Spatial Planning	Landscape and beautify selected areas	Schools and selected areas	x	X	x	x		150,000		x		MPPD	MWD
65.	Infra. Deliv. and Mgt	Spatial Planning	Organize Tech Sub-Com and Statutory meetings	LaDMA	x	X	x	x		79,580			x	MPPD	Central Admin
66.	Infra. Deliv. and Mgt	Urban Roads & Transport Serv.	Complete construction of 1.20m single cell pipe culverts & spot improvements and grading works, 900mm & 600mm U-drain	Tse-Addo, La Public Cemetery, Association, Sgt Adjetey, Labone – Boifio	x	X	x	x	150,548.72	37,100			x	URD	Central Admin
67.	Infra. Deliv. and Mgt	Urban Roads & Transport Serv.	Provide and install 5 No. metal gratings	Kwakranya Crescent	x	X	x	x		95,000		x		URD	Central Admin
68.	Infra. Deliv. and Mgt	Urban Roads & Transport Serv.	Construct 5No. Speed humps and 4No. road line marking (Traffic Mgt)	Selected locations	x	X	x	x		100,000		x		URD	Central Admin
69.	Infra. Deliv. and Mgt	Urban Roads & Transport Serv.	Undertake 400m pothole patching	Municipal Wide	x	X	x	x		300,000		x		URD	Central Admin

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70.	Infra. Deliv. and Mgt	Urban Roads & Transport Serv.	Construction of 1No. parking lot at American Embassy	Cantonment			x	x		50,000		x		URD	Central Admin
71.	Infra. Deliv. and Mgt	Urban Roads & Transport Serv.	De-silting, dredging & cleansing of earth and concrete drains (37 Terminal, Dankwah Circle to Josif Broz Tito RHS – 542m among others	Municipal Wide (37 Bus Terminal among others	x	X	x	x		600,000	84,340.00		x	URD	Central Admin
72.	Infra. Deliv. and Mgt	Urban Roads & Transport Serv.	Construct 600mm – 1km & 900mm 0.15km U-drain	Tse-Addo, M/Force Barracks, Lakpanaa, Apaapa & Adjeiman	x	x	x	x	748,603.00	400,000		x		URD	Central Admin
73.	Infra. Deliv. and Mgt	Urban Roads & Transport Serv.	Undertake surfacing works (resealing and Asphalt overlay)	Tse-Addo, La, Nativity, Kwakranya	x	x	x	x		1,309,000		x		URD	Central Admin
74.	Infra. Deliv. and Mgt	Urban Roads & Transport Serv	Implement GARID Drainage Operation and Maintenance Activities	Municipal Wide	x	x	x	x			220,400		x	URD	Central Admin
75.	Infra. Deliv. and Mgt	Public Works, Rur, Housing & Water Mgt	Installation and maintenance of street lights	10 Electoral Areas and Schools	x	x	x	x		400,000			x	MWD	Central Admin
76.	Infra. Deliv. and Mgt	Public Works, Rur, Housing & Water Mgt	Demolish and Decongest slums and squatter areas and slum upgrading	Municipal Wide	x	x	x	x		50,000		x		MWD	Central Admin
77.	Infra. Deliv. and Mgt	Public Works, Rur, Housing & Water Mgt	Support Community Initiated Projects sustainably	10 Electoral Areas	x	x	x	x		500,000			x	MWD	Central Admin
78.	Infra. Deliv. and Mgt	Public Works, Rur, Housing & Water Mgt	Maintenance of all mechanized boreholes and pipe-borne water systems	La Market, LaDMA Office and selected sch.	x	x	x	x		150,000		x		MED	MWD
79.	Infra. Deliv. and Mgt	Public Works, Rur, Housing & Water Mgt	Purchase and install 3 generator plants and installation of solar panels, CCTV, Electrical Fence and Complete the Supply and Installation 42 CCTV Cameras	LaDMA Office, MCE Residence and Market	x	x	x	x		1,280,000		x		MWD	Central Admin
80.	Mgt & Admin.	General Admin.	Organise all mandatory & stat. meetings of the Assembly and 24 No. Zonal Councilors Gen. mtgs	LaDMA	x	x	x	x		481,315			x	Central Admin	Other Depts.

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81.	Mgt & Admin.	General Admin.	Prepare and Implement Operation and Maintenance Plan	La	x	x	x	x		1,780,000			x	MWD	Transport
82.	Mgt & Admin.	General Admin.	Acquisition/ construction of residential accommodation with landscaping	La	x	x	x	x	2,000,000	3,000,000		x		MWD	Central Admin
83.	Mgt & Admin.	General Admin.	Completion of MCE residential accomm with landscaping	Labone	x	x			269,321.87				x	MWD	Central Admin
84.	Mgt & Admin.	General Admin.	Relocate Police Post	Tse-Addo			x	x		85,000		x		MWD	Central Admin
85.	Mgt & Admin.	General Admin.	<b>Implement the Municipal Anti-Corruption Plan</b>	Municipal Wide	x	x	x	x		13,400		x		NCCE	Central Admin
86.	Mgt & Admin.	General Admin.	Support the implementation of internal control activities	Municipal Wide	x	x	x	x		80,000			x	I.A	Central Admin
87.	Mgt & Admin.	General Admin.	Conduct Civic Education Programmes	Municipal Wide	x	x	x	x		21,600			x	NCCE	Central Admin
88.	Mgt & Admin.	General Admin.	Support all National celebrations in the Municipality (Including LaDMA @ 10)	Municipal Wide	x	x	x	x		900,000			x	Central Admin	MFD
89.	Mgt & Admin.	General Admin.	Procure set of office furniture, equipment & logistics for official use (stationery and printing materials, computers, accessories) & digitization of offices	LaDMA	x	x	x	x		700,000		x		Central Admin	MWD/URD
90.	Mgt & Admin.	General Admin.	Procure 2 pick-ups and 15 Seater Bus for office use, and 4 motorbikes	LaDMA	x	x	x	x		820,000		x		Transp.	Central Admin
91.	Mgt & Admin.	General Admin.	Support Statistical Unit	LaDMA	x	x	x	x	6,300	20,000			x	Stats	-
92.	Mgt & Admin.	General Admin.	Disseminate government policies and progs to community members	LaDMA	x	x	x	x		15,000			x	ISD	Central Admin
93.	Mgt & Admin.	General Admin.	Construct 1no. Staff Canteen	LaDMA Main Office	x	x	x	x	480,000.00			x		MWD	Central Admin
94.	Mgt & Admin.	Finance	Update socio-economic and revenue database and undertake inventory of Telecom mast and outdoor adverts	LaDMA	x	x	x	x		180,000			x	MFD/MPC U	MPPD
95.	Mgt & Admin.	Finance	Implement the Revenue Improvement Action Plan	Municipal Wide	x	x	x	x		310,000			x	MFD	Central Admin
96.	Mgt & Admin.	Planning, Budgeting, M&E	Prepare 2023 AAP, Budget and Fee-Fixing Resolution	LaDMA		x	x			170,000			x	Central Admin	Other Depts.

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97.	Mgt & Admin.	Planning, Budgeting, M&E	Organize at least 2 PFM Town Hall Meetings	Electoral Areas	x		x			65,000.00			x	Central Admin	Other Depts.
98.	Mgt & Admin.	Planning, Budgeting, M&E	Organize MPCU Meetings, inspect, monitor and evaluate progs and projects (including terminal evaluation)	Municipal Wide	x	x	x	x	100,000	150,000			x	Central Admin	MPCU
99.	Mgt & Admin.	Human Resource	Undertake capacity building programmes & recruitment at all levels	LaDMA	x	x	x	x	651,859				x	HRD	Central Admin