

## Annual Action Plan 2024

No	Programme (PBB)	Sub-Programme (PBB)	Broad Activities	Location	Timeframe				Cost			Programme Status		Implementing Institution/Dept.	
					1	2	3	4	GoG	IGF	Others	New	Ongoing	Lead	Collabo
1.	Economic Dev't	Trade, Indust. and Tourism Serv.	Organise skills training and seminars for 200 women and youths on small scale business management	Municipal Wide	x	x	x	x		15,000		x		SW&CD	GEA
2.	Economic Dev't	Trade, Indust. and Tourism Serv.	Organise clients for business development, formalisation and standardisation	Municipal wide	x	x	x	x		42,400		x		GEA	TI & TD
3.	Economic Dev't	Trade, Indust. and Tourism Serv.	Mobilize, register and train 10 co-operative groups in financial management and conduct auditing	Municipal Wide	x	x	x	x		40,000		x		TI &TD	Central Admin
4.	Economic Dev't	Trade, Indust. and Tourism Serv.	Support cultural activities to promote domestic tourism	Municipal Wide	x	x	x	x		45,000		x		TI &TD	Culture
5.	Economic Dev't	Trade, Indust. and Tourism Serv.	Support LED (1D1F, PERD, PFJ, RFJ)	Municipal Wide	x	x	x	x		37,000		x		TI &TD	Central Admin
6.	Economic Dev't	Agricultural Serv. and Mgt.	Completion of the La Market Complex	La	x	x	x	x	593.537.69				x	Agric Dept.	MWD
7.	Economic Dev't	Agricultural Serv. and Mgt.	Educate & train FBOs in modern agro practices and Coop Business Management	Municipal Wide	x	x	x	x		17,000	73,947	x		Agric Dept.	CIDA
8.	Economic Dev't	Agricultural Serv. and Mgt.	Train 70 Poultry Farmers in Disease Mgt. Control & Value-Chain Analysis	Municipal Wide	x	x	x	x		20,832		x		Agric Dept.	Central Admin
9.	Economic Dev't	Agricultural Serv. and Mgt.	Organize Farmers & Fishers' Day celebration and RELC Meetings	Trade Fair				x	100,000			x		Agric Dept.	Central Admin
10.	Economic Dev't	Agricultural Serv. and Mgt.	Vaccinate 1000 pets against rabies & 8000 birds against New Castle disease	Municipal Wide	x	x	x	x		31,000		x		Agric Dept.	Central Admin
11.	Economic Dev't	Agricultural Serv. and Mgt.	Provide capacity development for 30 fishermen & 30 fish mongers in appropriate technologies and management skills	Municipal Wide	x	x	x			7,000		x		Fisheries	Central Admin
12.	Economic Dev't	Agricultural Serv. and Mgt.	Provide training and awareness creation for 20 fish farmers on aquaculture management & emerging market trends.	Municipal Wide			x	x		5,000		x		Fisheries	Central Admin
13.	Social Serv. Delivery	Public Health Serv. and Mgt.	Procure equipment for health services delivery (Including Vaccine Cold Storage Facility)	Municipal wide	x	x				65,000.00			x	MHD	Central Admin

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14.	Social Serv Delivery	Public Health Serv. and Mgt.	Undertake capacity building for staff at CHPS zone to enhance provision of health services – Family Planning, Nutrition, referrals and screening	CHPS Zones	x	x	x	x		20,000		x		MHD	Central Admin
15.	Social Serv. Delivery	Public Health Serv. and Mgt.	Support Immunization Services	Municipal Wide		x		x		25,000		x		MHD	Central Admin
16.	Social Serv. Delivery	Public Health Serv. and Mgt.	Construction of community laboratory with landscaping	South La	x	x	x	x		200,000		x		MHD	MWD
17.	Social Serv. Delivery	Public Health Serv. and Mgt.	Provide IE&C on COVID, maternal health, FP, HIV, Malaria, TB at radio station, OPDs pub health facilities and outreaches	Municipal Wide	x	x	x	x		90,000		x		MHD	Central Admin
18.	Social Serv. Delivery	Public Health Serv. and Mgt.	Construction of General Hospital with landscaping	La	x	x	x	x			427,770,000	x		MHD	MWD
19.	Social Serv. Delivery	Public Health Serv. and Mgt.	Monitor 15 pregnancy schools at the comm level for ante-natal, post-natal, and newborn care and conduct home visit	Municipal Wide	x	x	x	x		20,000		x		MHD	Central Admin
20.	Social Serv. Delivery	Educ., Youth & Sports and Libr. Services	Organise quarterly monitoring visits to schools on sanitation and menstrual health hygiene	Municipal Wide	x	x	x	x		10,680		x		MED	MEHU
21.	Social Serv. Delivery	Educ., Youth & Sports and Libr. Services	Organise “My First Day” at School Programme	Municipal Wide			x			25,000		x		MED	Central Admin
22.	Social Serv. Delivery	Educ., Youth & Sports and Libr. Services	Sponsor Science, Mathematics and Technology, Innovation (STMIE) clinic (including women and girls)	Municipal Wide			x			24,000		x		MED	Central Admin
23.	Social Serv. Delivery	Educ., Youth & Sports and Libr. Services	Provide support for the BECE, WASSCE Exams, Science and Maths Quiz and SPAM	Municipal Wide		x				70,000		x		MED	Central Admin
24.	Social Serv. Delivery	Educ., Youth & Sports and Libr. Services	Org. INSET/ orientation for 120 Lower Prim. & KG teachers and heads in language and literacy and reading clinics	Municipal Wide	x	x	x	x		25,000		x		MED	Central Admin
25.	Social Serv. Delivery	Educ., Youth & Sports and Libr. Services	Org. well-coord sports & cult festival Basic & 2 <sup>nd</sup> Cycle Sch	Municipal Wide		x		x		16,960		x		MED	Central Admin

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26.	Social Serv. Delivery	Educ., Youth & Sports and Libr. Services	Promote Special Education	Municipal Wide	x	x	x	x		12,500			x	MED	Central Admin
27.	Social Serv. Delivery	Educ., Youth & Sports and Libr. Services	Train 40 SMCs and Headteachers on the use of the Capit. Grant and their duties and responsibilities and Leadership	Municipal Wide	x	x	x	x		4,000			X	MED	Central Admin
28.	Social Serv. Delivery	Educ., Youth & Sports and Libr. Services	Provide 1700 mono and 500 dual desks for Basic Schools and 100 teachers desks	Selected Schools		x	x			600,000.00		x		MED	MWD
29.	Social Serv. Delivery	Educ., Youth & Sports and Libr. Services	Completion of 3-storey 18-unit classroom block with landscaping	La Wireless Cluster Sch.	x	x	x	x	1,517,361.50				x	MED	MWD
30.	Social Serv. Delivery	Educ., Youth & Sports and Libr. Services	Completion of 1No. 2-storey 6-Unit classroom block with ancillary facilities and landscaping	La Salem Presby Sch.	x	x	x	x	122,000.00			x		MED	MWD
31.	Social Serv. Delivery	Educ., Youth & Sports and Libr. Services	Provision of Container Storeroom	LaDMA Annex			x	x		90,000		x		MED	MWD
32.	Social Serv. Delivery	Educ., Youth & Sports and Libr. Services	Construction and Completion of Phase 2 (First Floor) of 1No. 3-Unit and 1No. 6-Unit Classroom Block with Ancillary Facilities.	St. Paul's Anglican JHS A – La and Rangoon 1&2	x	x	x	x	2,000,000			x		MED	MWD
33.	Social Serv. Delivery	Educ., Youth & Sports and Libr. Services	Construct 16-Seater Water Closet & Rehabilitate Airport Police JHS	Ennobel, St.Paul.	x	x	x	x		200,000				MED	MWD
34.	Social Serv. Delivery	Educ., Youth & Sports and Libr. Services	Complete the rehabilitation and Re-roofing of Basic Schools	St. Maurice, Maale Dadaa, Tenashie JHS, Tenashie Primary, African Unity, African Unity K.G and Estate 2 JHS					656,498.87	500,000.00		x		MED	MWD
35.	Social Serv. Delivery	Educ., Youth & Sports and Libr. Services	Rehabilitation and Re-roofing of Basic Schools	Arakan Sch, Home Sch. and BOD					1,040,000.00			x		MED	MWD

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36.	Social Serv. Delivery	Educ., Youth & Sports and Libr. Services	Provide support for non-formal education	Communities	x	x	x	x		20,000		x		Non-Formal Educ.	MED
37.	Social Serv. Delivery	Educ., Youth & Sports and Libr. Services	Support 100 brilliant but needy female and male students especially female students	Municipal Wide	x	x	x	x	60,000.00			x		SW&CD	Central Admin
38.	Social Serv. Delivery	Social Welfare and Comm. Serv	Identify 100 street /delinquent children / dropouts & put them into schools/apprenticeship	Municipal Wide	x	x	x	x		18,000		x		SW&CD	Central Admin
39.	Social Serv. Delivery	Social Welfare and Comm. Serv	Organise 6 LEAP Disbursements for 244 beneficiaries	Municipal Wide	x	x	x	x		10,000		x		SW&CD	Central Admin
40.	Social Serv. Delivery	Social Welfare and Comm. Serv	Undertake child protection activities	Municipal Wide	x	x	x	x			6,000	x		SW&CD	UNICEF
41.	Social Serv. Delivery	Social Welfare and Comm. Serv	Organ 100 women, youth groups and children & educ them on effects of child prostitution, drug abuse and other social vices	Municipal Wide	x	x	x	x		15,000		x		SW&CD	Central Admin
42.	Social Serv. Delivery	Social Welfare and Comm. Serv	Organise workshops to improve women's participation in gov	LaDMA		x				9,650		x		SW&CD	Central Admin
43.	Social Serv. Delivery	Social Welfare and Comm. Serv	Register, inspect and monitor Early Childhood Dev't. Centres and NGOs	Municipal Wide		x	x		20,000			x		SW&CD	MED
44.	Social Serv. Delivery	Social Welfare and Comm. Serv	Support School Feeding Programme in a sustainable way	Selected Schools	x	x	x	x		10,000			x	MED	Central Admin
45.	Social Serv. Delivery	Social Welfare and Comm. Serv	Hold 4 Disability Fund Mgt Com. Mtgs & disburse the disability fund	Municipal Wide	x	x	x	x	108,000				x	SW&CD	Central Admin
46.	Social Serv. Delivery	Social Welfare and Comm. Serv	Create awareness for boys & girls to eliminate all forms of violence and discrimination	Municipal Wide	x	x	x	x		5,000		x		Gender Desk Officer	SW&CD MED NCCE
47.	Social Serv. Delivery	Social Welfare and Comm. Serv	Implement MP's programmes and projects	Municipal Wide	x	x	x	x	700,000				x	Central Admin	MWD MFD
48.	Social Serv. Delivery	Envtl Health & San. Serv	Monitor and arrest open defecators	Beach fronts	x	x	x	x		15,800		x		MEHU	Central Admin
49.	Social Serv. Delivery	Envtl Health & San. Serv	Identify one Transfer Station and support plastic waste management activities	Adobetor		x	x		200,640	120,000.00		x	x	MEHU	MPPD
50.	Social Serv. Delivery	Envtl Health & San. Serv	Procure equipment, tools and chemical for clean-up & sanitation activities	LaDMA	x	x	x	x		248,000		x		MEHU	Central Admin

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51.	Social Serv. Delivery	Envtl Health & San. Serv	Conduct routine premise sanitation inspection	LaDMA	x	x	x	x		10,000		x		MEHU	Central Admin
52.	Social Serv. Delivery	Envtl Health & San. Serv	Educate and screen 1,600 food operators on food safety & environmental sanitation	Electoral Areas	x	x	x	x		31,760		x		MEHU	Central Admin
53.	Social Serv. Delivery	Envtl Health & San. Serv	Execute the GAMA GASSLIP San & Water Project (Household & 4 Institutional toilets)	All Electoral Areas	x	x	x	x			800,000	x		MEHU	Central Admin
54.	Social Serv. Delivery	Envtl Health & San. Serv	Waste Management Services (SIP, Landfills, Fumigation etc)	All Electoral Areas	X	X	X	X	720,000.00				x	MEHU	Central Admin
55.	Social Serv. Delivery	Envtl Health & San. Serv	Completion of block wall fencing with security post at cemetery	La Public Cemetery	x	X	x	X	47,899.30				x	MEHU	MWD
56.	Envtl Mgt	Disaster Prev. & Mgt	Organize disaster preventive & mitigation programmes for premises	Selected Schools, hotels, rest	x	x	x			30,000		x		NADMO	GNFS
57.	Envtl Mgt	Disaster Prev. & Mgt	Procure relief items for disaster victims	NADMO	x	x	x	x		250,000		x		NADMO	Central Admin
58.	Envtl Mgt	Disaster Prev. & Mgt	Undertake the "One-Tree-Per-Child project" - Tree Planting Exe	7 Circuits		X				21,000			x	Agric Dept.	Central Admin
59.	Envtl Mgt	Disaster Prev. & Mgt	Celebrate International Disaster Day for Reduction (IDDR)	New Laakpaana				x		10,000				NADMO	Central Admin
60.	Envtl Mgt	Disaster Prev. & Mgt	Organize climate change awareness and adaptability programmes	Municipal Wide		X				44,000		x		Agric Dept.	Central Admin
61.	Infra. Deliv. and Mgt	Spatial Planning	Register all Assembly's landed properties	Municipal Wide	x	X	x	x		39,250			x	MPPD	Central Admin
62.	Infra. Deliv. and Mgt	Spatial Planning	Prepare SDF/ Structural Plan and Update Planning Schemes	LaDMA			x			600,000			x	MPPD	Central Admin
63.	Infra. Deliv. and Mgt	Spatial Planning	Establish Data Room	LaDMA		x	x	x		200,000			x	MPPD	Central Admin
64.	Infra. Deliv. and Mgt	Spatial Planning	Expand the Street Addressing & Prop Numbering Project	Municipal Wide			x	x		250,000			x	MPPD	Central Admin
65.	Infra. Deliv. and Mgt	Spatial Planning	Landscape and beautify selected areas	Schools and selected areas	x	x	x	x		250,000		x		MPPD	MWD
66.	Infra. Deliv. and Mgt	Spatial Planning	Organize Tech Sub-Com and Statutory meetings	LaDMA	x	x	x	x		100,000			x	MPPD	Central Admin
67.	Infra. Deliv. and Mgt	Urban Roads & Transport Serv.	Provide and install 20 No. metal gratings and drainage repairs	Adobetor, Cantonments, B. Camp.	x	x	x	x		100,000		x		URD	Central Admin

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				Adiembra and Labone											
68.	Infra. Deliv. and Mgt	Urban Roads & Transport Serv.	Construct 5No. Rumble strips with road signs and 4No. road line marking (Traffic Mgt)	Adiembra, Adobetor and Labone	x	x	x	x		145,000		x		URD	Central Admin
69.	Infra. Deliv. and Mgt	Urban Roads & Transport Serv.	Undertake 400m pothole patching	Selected Areas	x	x	x	x		450,000		x		URD	Central Admin
70.	Infra. Deliv. and Mgt	Urban Roads & Transport Serv.	Completion of 600mm – 0.2km, 0.30km & 0.20km U-Drain & 600mm/900mm 0.30km U-drain	Tse-Addo, Airport Police Barracks, Ankamafio	x	x	x	x	-	120,000.00		x		URD	Central Admin
71.	Infra. Deliv. and Mgt	Urban Roads & Transport Serv.	Construct 0.15km 2m x 1.4m storm drain	Olympia	x	x	x	x	300,000			x		URD	Central Admin
72.	Infra. Deliv. and Mgt	Urban Roads & Transport Serv.	Construct 0.30km 600mm U-drain and 0.15km 600mm U-drain	Koliko Street	x	x	x	x	100,000	100,000		x		URD	Central Admin
73.	Infra. Deliv. and Mgt	Urban Roads & Transport Serv.	Construction of Pavement Walkways	Gborbilor Street	x	x	x	x		300,000		x		URD	Central Admin
74.	Infra. Deliv. and Mgt	Urban Roads & Transport Serv.	Undertake surfacing works (resealing and Asphalt overlay) and Access Road	Boye Nkpa and Adjeiman	x	x	x	x	600,000			x		URD	Central Admin
75.	Infra. Deliv. and Mgt	Urban Roads & Transport Serv.	De-silting, dredging, &cleansing of earth and concrete drains	Selected drains	x	x	x	x		900,000			x	URD	Central Admin
76.	Infra. Deliv. and Mgt	Urban Roads & Transport Serv	Implement GARID Drainage Operation and Maintenance Activities	Municipal Wide	x	x	x	x			500,000		x	URD	Central Admin
77.	Infra. Deliv. and Mgt	Public Works, Rur, Housing & Water Mgt	Installation and maintenance of streetlights	10 Electoral Areas and Schools	x	x	x	x		400,000			x	MWD	Central Admin
78.	Infra. Deliv. and Mgt	Public Works, Rur, Housing & Water Mgt	Demolish and Decongest slums and squatter areas and slum upgrading	Municipal Wide	x	x	x	x		60,000		x		MWD	Central Admin
79.	Infra. Deliv. and Mgt	Public Works, Rur, Housing & Water Mgt	Support Community Initiated Projects sustainably	10 Electoral Areas	x	x	x	x		500,000			x	MWD	Central Admin
80.	Infra. Deliv. and Mgt	Public Works, Rur, Housing & Water Mgt	Maintenance of all mechanized boreholes and pipe-borne water systems	Selected Sch.	x	x	x	x		150,000		x		MED	MWD

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81.	Infra. Deliv. and Mgt	Public Works, Rur, Housing & Water Mgt	Purchase and install generator plants and installation of solar panels.	LaDMA	x	x	x	x		400,000		x		MWD	Central Admin
82.	Mgt & Admin.	General Admin.	Organise all mandatory & stat. meetings of the Assembly and 24 No. Zonal Councillors Gen. mtgs	LaDMA	x	x	x	x		481,315			x	Central Admin	Other Depts.
83.	Mgt & Admin.	General Admin.	Prepare and Implement Operation and Maintenance Plan	La	x	x	x	x		1,780,000			x	MWD	Transport
84.	Mgt & Admin.	General Admin.	Acquisition/ construction of residential accommodation with landscaping	La	x	x	x	x	2,000,000	3,000,000		x		MWD	Central Admin
85.	Mgt & Admin.	General Admin.	relocate Police Post	Tse-Addo			x	x		85,000		x		MWD	Central Admin
86.	Mgt & Admin.	General Admin.	Implement the Municipal Anti-Corruption Plan	Municipal Wide	x	x	x	x		15,000		x		NCCE	Central Admin
87.	Mgt & Admin.	General Admin.	Support the implementation of internal control activities	LaDMA Office	x	x	x	x		80,000			x	I.A	Central Admin
88.	Mgt & Admin.	General Admin.	Conduct Civic Education Programmes	Municipal Wide	x	x	x	x		21,600			x	NCCE	Central Admin
89.	Mgt & Admin.	General Admin.	Support all National celebrations in the Municipality	Municipal Wide	x	x	x	x		900,000			x	Central Admin	MFD
90.	Mgt & Admin.	General Admin.	Procure set of office furniture, equipment & logistics for official use (stationery and printing materials, computers, accessories) & digitisation of offices	LaDMA	x	x	x	x		700,000		x		Central Admin	MWD/URD
91.	Mgt & Admin.	General Admin.	Procure 23- and 15-Seater Buses	LaDMA	x	x	x	x		1,820,000		x		Transp.	Central Admin
92.	Mgt & Admin.	General Admin.	Support Statistical Unit	LaDMA	x	x	x	x	6,300	20,000			x	Stats	-
93.	Mgt & Admin.	General Admin.	Disseminate government policies and progs to community members	LaDMA	x	x	x	x		15,000			x	ISD	Central Admin
94.	Mgt & Admin.	General Admin.	Completion of Ino. Staff Canteen	LaDMA Main Office	x	x	x	x	100,000			x		MWD	Central Admin
95.	Mgt & Admin.	Finance	Update socio-economic and revenue database and undertake inventory of Telecom mast and outdoor adverts	LaDMA	x	x	x	x		220,000			x	MFD/MPC U	MPPD
96.	Mgt & Admin.	Finance	Implement the Revenue Improvement Action Plan	Municipal Wide	x	x	x	x		310,000			x	MFD	Central Admin

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97.	Mgt & Admin.	Planning, Budgeting, M&E	Prepare 2025 AAP, Budget and Fee-Fixing Resolution	LaDMA		x	x			170,000			x	Central Admin	Other Depts.
98.	Mgt & Admin.	Planning, Budgeting, M&E	Organize at least 2 PFM Town Hall Meetings	Electoral Areas	x		x			70,000.00			x	Central Admin	Other Depts.
99.	Mgt & Admin.	Planning, Budgeting, M&E	Organize MPCU Meetings, inspect, monitor and evaluate progs and projects (including mid-term evaluation)	Municipal Wide	x	x	x	x	150,000	200,000			x	Central Admin	MPCU
100.	Mgt & Admin.	Human Resource	Undertake capacity building programmes & recruitment at all levels	LaDMA	x	x	x	x	242,491.55	409,367.45			x	HRD	Central Admin