

Annual Action Plan of LaDMA 2020

Adopted Goal: Build a Prosperous Society														
No	Programmes and Sub-Programmes	Activities	Location	Baseline	Output Indicators	Quarterly Schedule				Indicative Budget			Implementing Agency	
						1	2	3	4	GOG	IGF	Donor	Lead	Collaborating
1.	Economic Dev't (Trade, Industry and Tourism Services)	Org. seminars for 150 women on how to access credit for their businesses	Municipal Wide	2 seminars	No of women participat.in seminar	X		X			10,000.00		SW& CD	Coop
2.	Economic Dev't (Trade, Industry and Tourism Services)	Support the implementation of 'One District, One Factory'.	Municipal Wide	-	Change in of private businesses	X	X	X	X		12,000.00		T I &TD	Central Admin.
3.	Economic Dev't (Trade, Industry and Tourism Services)	Mobilize and revive 10 co-operative groups	Municipal Wide	2 groups	No of cooperatives revived	X	X				10,000.00		T I &TD	Central Admin.
4.	Economic Dev't (Trade, Industry and Tourism Services)	Support all cultural activities to promote domestic tourism	Municipal Wide	2 activities	No of cultural activities			X	X		30,000.00		T I &TD	Culture
5.	Economic Dev't (Agricultural Services and Management)	Completion of the La Market with landscaping	La Market	-	No of markets completed	X	X			2,800,000.00	1,000,000.00		Agric Dept	Works
6.	Economic Dev't (Agricultural Services and Management)	Educ. & train FBOs in Group Dynamics, Conflict mgt. and Coop Business Mgt.	Municipal Wide	2 groups	No of FBOs trained		X	X				29,150.00	Agric Dept	Central Admin.
7.	Economic Dev't (Agricultural Services and Management)	Support "Planting for food and jobs", Plant'g for export and rural devt, rearing for food and jobs, investment for food and investment	Municipal Wide	-	No of farmers supported	X	X	X	X	40,000.00			Agric Dept	Central Admin.
8.	Economic Dev't (Agricultural Services and Management)	Train 50 Poultry Farmers in Disease Mgt Control & Value-Chain Analysis	Municipal Wide	50 farmers	No of poultry farmers trained	X	X	X	X		6,900.00		Agric Dept	Central Admin.
9.	Economic Dev't (Agricultural Services and Management)	Organize Farmers & Fishers' Day celeb.	Trade Fair	One (1)	No of farmers celebrated				X		40,000.00		Agric Dept	Central Admin.

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						1	2	3	4	GOG	IGF	Donor	Lead	Collaborating
10.	Economic Dev't (Agricultural Services and Management)	Vaccinate 1000 pets against rabies & 8000 birds against New Castle disease	Municipal Wide	1000 pets & 8000 birds	No of Pets and local birds vaccinated	X	X	X	X		4,801.00		Agric Dept	Central Admin.
11.	Economic Dev't (Agricultural Services and Management)	Train 100 veg. farmers on modern agro practices & eco organic agric	Municipal Wide	100 farmers	No of vegetable farmers trained	X	X	X	X		9,500.00		Agric Dept	Central Admin.
Adopted: Goal(s): Create Opportunities for all														
12.	Social Serv. Delivery (Public Health Serv. and Management)	Undertake cap build for health staff working at CHPS zone to enhance provision of health services – Fam Plg, Nutrition, referrals and screening	CHPS Zones	-	No of CHCs trained for 15 CHPS zones	X	X	X	X		22,400.00		MHD	Central Admin
13.	Social Serv. Delivery (Public Health Serv. and Management)	Support Immunisation Services	Municipal Wide	5,253 babies	% coverage in immune.		X		X	10,000.00	5,000.00		MHD	Central Admin
14.	Social Serv. Delivery (Public Health Serv. and Management)	Provide IE&C on COVID, maternal health, FP, HIV, Malaria, TB at radio station, OPDs pub health facilities and outreaches	Municipal Wide	2 programmes	% coverage in IE&C	X	X	X	X	20,000.00			MHD	Central Admin
15.	Social Serv. Delivery (Public Health Serv. and Management)	Procure equipment and vehicle for health services delivery	Municipal wide	-	No of equipment procured		X			480,000			MHD	Central Admin
16.	Social Serv. Delivery (Public Health Serv. and Management)	Establish 2 preg schools at the comm level for ante-natal, post-natal, and new born care) and conduct home visit	Municipal Wide	4 groups No. of homes visited & cond.	No of pregnancy schools established	X	X	X	X	22,000.00			MHD	Central Admin

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17.	Social Serv. Delivery (Public Health Serv. and Management)	Construct clinic at East La Dade-Kotopon with landscaping	East Dade-Kotopon	-	No of clinics constructed	X	X	X	X	941,000.00			MWD	Central Admin
18.	Social Serv. Delivery (Social Welfare & Com. Services)	Identify 200 street /delinquent children / dropouts & put them into sch/apprenticeship	Municipal Wide	50 children	No of Street/delinquent child integrated	X	X	X	X		15,000.00		SW& CD	MED
19.	Social Serv. Delivery (Social Welfare & Com. Services)	Organize at least 6 No. LEAP Disbursements for 240 beneficiaries	Various centres in La	240	No of LEAP beneficiaries	X	X	X	X	1,000,000.00			SW& CD	Central Admin
20.	Social Serv. Delivery (Social Welfare & Com. Services)	Organ screening skills training for 100 women & youth groups & educ them on effects of child prostitution & drug abuse	LaDMA	100 women	No of women & youth groups trained	X	X	X	X		10,000.00		SW& CD	Central Admin
21.	Social Serv. Delivery (Educ., Youth & Sports and Libr. Services)	Org. quarterly mon visits to schools on hygiene sensitisation.	Municipal Wide	15 visits	No of Monitoring visits	X	X	X	X		10,000.00		MED	MEHO
22.	Social Serv. Delivery (Educ., Youth & Sports and Libr. Services)	Organise "My First Day" at School Programme	Municipal Wide	One (1)	No of "My 1 st day at sch" organ			X			20,000.00		MED	Central Admin
23.	Social Serv. Delivery (Educ., Youth & Sports and Libr. Services)	Sponsor Science, Mathematics and Technology, Innov. (STMIE) clinic	Municipal Wide	6 circuits	No of students sponsored			X			8,900.00		MED	Central Admin
24.	Social Serv. Delivery (Educ., Youth & Sports and Libr. Services)	Provide support for the supervision of BECE Exams	Municipal Wide	-	No of passes in BECE		X				21,100.00		MED	Central Admin
25.	Social Serv. Delivery (Educ., Youth & Sports and Libr. Services)	Train 40 SMCs on the use of the Capi Grant and their duties and responsibilities	7 Circuits – Municipal Wide	20	No of SMCs trained	X	X	X	X		10,000.00		MED	Central Admin

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26.	Social Serv. Delivery (Educ., Youth & Sports and Libr. Services)	Org. INSET / orientation for 120 Lower Prim. & KG trs in lang. and lit and heads	Municipal Wide	2 workshops for heads	No of teachers benefitting	X	X	X	X		8,000.00		MED	Central Admin
27.	Social Serv. Delivery (Educ., Youth & Sports and Libr. Services)	Org. well-coord sports & cult festive. For KGs, Basic & 2 nd Cycle Sch	Municipal Wide		No of Sports & cultural activities		X		X		10,000.00		MED	Central Admin
28.	Social Serv. Delivery (Educ., Youth & Sports and Libr. Services)	Renovate Chiringa KG with landscaping & tree planting	Burma-camp	-	No of Schools renovated	X	X	X	X	200,000.00			MWD	MED, CA
29.	Social Serv. Delivery (Educ., Youth & Sports and Libr. Services)	Const 1 no. 6 unit classroom block with landscaping	Rangoon Camp School	-	No of Classroom block const	X	X	X	X	600,000.00			MWD	MED, CA
30.	Social Serv. Delivery (Educ., Youth & Sports and Libr. Services)	Construct 1 no. 6 unit classroom block with landscaping	Association cluster of schools	-	No of Classroom block const	X	X	X	X	600,000.00			MWD	MED, CA
31.	Social Serv. Delivery (Educ., Youth & Sports and Libr. Services)	Rehabilitation of 1 no. 8 unit classroom block with landscaping	Manle Dada	-	No of Classroom block const	X	X	X	X	365,000.00			MWD	MED, CA
32.	Social Serv. Delivery (Educ., Youth & Sports and Libr. Services)	Renovate South La 1&3 and KG schools with landscaping	South La	-	No of Schools renovated		X	X			200,000.00		MWD	MED, CA
33.	Social Serv. Delivery (Educ., Youth & Sports and Libr. Services)	Provide 1000 mono desks for JHS students	Selected Schools	-	No of mono desks provided		X	X			200,000.00		MWD	MED, CA
34.	Social Serv. Delivery (Educ., Youth & Sports and Libr. Services)	Provide support for non-formal education	Communities	-	No of prog organised	X	X	X	X		40,000.00		Non formal Educ	MED
35.	Social Serv. Delivery (Educ., Youth & Sports and Libr. Services)	Register and support 30 brilliant but Needy male and female students	Municipal Wide	-	No of brilliant but needy students	X	X	X	X		30,000.00		SW & CD	Central Admin

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36.	Social Serv. Delivery (<i>Social Welfare & Com. Services</i>)	Organ quarterly review mtgs for 100 petty traders & train them on savings and cash mgt. tech	Municipal Wide	4 meetings	No of quarterly review. mtgs organized	X	X	X	X		22,000.00		SW & CD	Central Admin
37.	Social Serv. Delivery (<i>Social Welfare & Com. Services</i>)	Organize workshops to improve women's participation in Gov. for gender equality	LaDMA	-	No of women participants		X				8,000.00		CA	Central Admin
38.	Social Serv. Delivery (<i>Social Welfare & Com. Services</i>)	Inspect & monitor Early Childhood Dev't. Centres	Municipal Wide	10-day care centres	No of Child. centres inspected		X	X			7,828.00		SW & CD	CA
39.	Social Serv. Delivery (<i>Social Welfare & Com. Services</i>)	Support School Feeding Programme in a sustainable way	Selected Schools	22 Schools	No of schools in sch feeding	X	X	X	X	10,000.00			MED	Central Admin
40.	Social Serv. Delivery (<i>Social Welfare & Com. Services</i>)	Hold 4 Dis Fund Mgt Comm. Mtgs and disburse the Disability Fund	LaDMA	4 meetings	No of mtgs org. & % disability fund disb.	X	X	X	X	107,259.00	5,000.00		SW & CD	Central Admin
41.	Social Serv. Delivery (<i>Social Welfare & Com. Services</i>)	Undertake the Nation Builder's Corps Programme	Municipal wide	-	No of Youth Employed	X	X	X	X		20,000.00		Central Admin	-
42.	Social Serv. Delivery (<i>Envtl Health and Sanitation Services</i>)	Register 12,000 house/h for solid waste collection services (polluter-pay system)	Municipal Wide	-	No of Household registered	X	X	X	X		20,000.00		MEHD	Central Admin
43.	Social Serv. Delivery (<i>Envtl Health and Sanitation Services</i>)	Monitor and arrest open defecators	Beach fronts	22 culprits	No of Open defecators arrested	X	X	X	X		2,000.00		MEHD	Central Admin
44.	Social Serv. Delivery (<i>Envtl Health and Sanitation Services</i>)	Develop one Transfer Station	Adobetor	-	No of stations identified		X	X		400,000.00			MEHU	Central Admin

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						1	2	3	4		GOG	IGF	Donor	Lead	Collaborating
45.	Social Serv. Delivery (<i>Envtl Health and Sanitation Services</i>)	Procure tools and chemical for clean-up & sanitation day	LaDMA		Sets of tools & equip procured	X	X	X	X		300,000.00		MEHU	Central Admin	
46.	Social Serv. Delivery (<i>Envtl Health and Sanitation Services</i>)	Procure sanitation equip-Compaction Truck, vehicles, Brush Cutters	LaDMA		No of sanitation equipment procured	X	X	X	X		300,000.00		MEHU	Central Admin	
47.	Social Serv. Delivery (<i>Envtl Health and Sanitation Services</i>)	Renovate toilets, monitor and manage liquid waste in the Municipality	Municipal wide	-	% liq. Waste managed	X	X	X	X		50,000.00		MEHU	Central Admin	
48.	Social Serv. Delivery (<i>Envtl Health and Sanitation Services</i>)	Conduct routine home sanitation inspection	LaDMA	4,874 households	No of home san. inspec conducted	X	X	X	X		20,000.00		MEHU	Central Admin	
49.	Social Serv. Delivery (<i>Envtl Health and Sanitation Services</i>)	Supply and Install poly tanks and pipes at selected locations	Selected Locations, Market	-	No of tanks & pipes installed			X			65,000.00		Works	MEHU	
50.	Social Serv. Delivery (<i>Envtl Health and Sanitation Services</i>)	Educate and screen 1,600 food operators on food safety& env't sanitation	Electoral Areas	1000 food vendors	No of food operators educated	X	X	X	X		5,000.00		MEHU	Health	
51.	Social Serv. Delivery (<i>Envtl Health and Sanitation Services</i>)	Execute the GAMA San& Water Project (Household & Institutional toilets)	5 Electoral Areas	13 household latrines	No of GAMA projects executed	X	X	X	X			600,000.00	MEHU	MWD & URD	
Adopted: Goal(s): Safeguard the Natural Environment and Ensure a Resilient Built Environment															
52.	Environmental Mgt (<i>Disaster Prev. & Mgt.</i>)	Organize 4 fire & flood preventive prog for schs, hotels, restaurant & comm.	Selected Schs, hotels, rest	2 programmes	No of fire preventive progs organized	X	X	X			30,000.00		Central Admin	GNFS, NADMO	
53.	Environmental Mgt (<i>Disaster Prev. & Mgt.</i>)	Procure relief items for flood/disaster victims	NADMO	-	Sets of relief items procured	X	X	X	X	120,000.00			NADMO	Central Admin.	

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						1	2	3	4		GOG	IGF	Donor	Lead	Collaborating
54.	Environmental Mgt (<i>Natural Resource Conserv. & Mgt.</i>)	Construct fence wall around the Royal Mausoleum with landscaping	La Public Cem & La Royal Mau Cem	-	Fence wall Constructed	X	X	X	X		320,000.00			Works	Health
55.	Environmental Mgt (<i>Disaster Prev. & Mgt.</i>)	Undertake the “One-Tree-Per-Child project”	Municipal Wide	500 trees	No of trees planted		X					5,000.00		Agric Dept	Central Admin.
56.	Environmental Mgt (<i>Disaster Prev. & Mgt.</i>)	Organise climate change adaptability programmes	Municipal Wide	C/change prog done	No of programmes organised		X					4,000.00		Agric Dept	Central Admin.
57.	Infra. Deliv. & Mgt. (<i>Spatial Planning</i>)	Register all Assembly’s landed properties	Municipal Wide	-	No of Assembly lands registered	X	X	X	X			70,000.00		MPPD	Central Admin
58.	Infra. Deliv. & Mgt. (<i>Spatial Planning</i>)	Preparation of Spatial Development Framework and Update Planning Schemes	LaDMA	-	No of Plg sch updated			X				10,000.00		MPPD	Central Admin
59.	Infra. Deliv. & Mgt. (<i>Spatial Planning</i>)	Expand the Street Addressing & Prop Numbering Project	Municipal Wide	50% of parcels digitized	No of streets addressed			X	X			1,689,500.00		MPPD	Central Admin
60.	Infra. Deliv. & Mgt. (<i>Urban Roads and Transport Services</i>)	Provide and install metal gratings at selected locations	New Lakpanaa	-	No of metal gratings done	X	X	X	X			68,500.00		DUR	Central Admin
61.	Infra. Deliv. & Mgt. (<i>Urban Roads and Transport Services</i>)	Construction of 4 speed humps	Ako-Adjei, Tse-Addo	8 speed humps	No of speed humps done	X	X	X	X			98,659.00		DUR	Central Admin
62.	Infra. Deliv. & Mgt. (<i>Urban Roads and Transport Services</i>)	Undertake pothole patching	Municipal Wide	-	Length Pothole patch done	X	X	X	X			50,982.00		DUR	Central Admin
63.	Infra. Deliv. & Mgt. (<i>Urban Roads and Transport Services</i>)	Construct 600mm U-drain	Tse-Addo (Nai Joe)	-	Length of drain constructed	X	X	X	X			90,000.00		DUR	Central Admin

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64.	Infra. Deliv.& Mgt. (Urban Roads and Transport Services)	De-silting of earth drains and concrete drains	Municipal Wide	-	No of de-silting done	X	X	X	X		160,890.00		DUR	Central Admin
65.	Infra. Deliv.& Mgt. (Urban Roads and Transport Services)	Road line marking	Ako-Adjei and Others	-	Length of roads with marking	X	X	X	X		32,852.08		DUR	Central Admin
66.	Infra. Deliv.& Mgt. (Spatial Planning)	Landscape and beautify selected areas	Municipal Wide	-	No of areas beautified	X	X	X	X		90,000.00		PPD	MWD
67.	Infra. Deliv.& Mgt. (Urban Roads and Transport Services)	Construction of storm drain	Kaklamadu	-	Length of storm drain constructed	X	X	X	X	598,999.00			DUR	Central Admin
68.	Infra. Deliv.& Mgt. (Urban Roads and Transport Services)	Construction of 600mm & 900mm u-drain	Tse-Addo, Ako-Adjei	-	Length of U-drain constructed	X	X	X	X	370,000.00			DUR	Central Admin
69.	Infra. Deliv.& Mgt. (Urban Roads and Transport Services)	Undertake sealing works	Traditional council	-	Length of sealing done	X	X	X	X	70,800.00			DUR	Central Admin
70.	Infra. Deliv.& Mgt. (Urban Roads and Transport Services)	Construction of 0.9Mx0.6m U-drain	Labone to Boifio Street	-	Length if drain repairs done	X	X	X	X		,000.00		DUR	Central Admin
71.	Infra. Deliv.& Mgt. (Spatial Planning)	Construction of storm drain	La Nativity	-	No of Slum Upgrading done	X	X	X	X		325,674.00		PPD	MWD
72.	Infra. Deliv.& Mgt. (Public Works, Rural Hous. & Water Mgt.)	Undertake a Mun. Wide Elect projects – street lights	Municipal Wide	10 Electoral Areas	No of street lights installed	X	X	X	X	400,000.00			MWD	Central Admin
73.	Infra. Deliv.& Mgt. (Public Works, Rural Hous. & Water Mgt.)	Demolish and decongest squatter areas	Municipal Wide	10 Electoral Areas	No of demolishing done	X	X	X	X	290,000.00			MWD	Central Admin
74.	Infra. Deliv.& Mgt. (Public Works, Rural Hous. & Water Mgt.)	Support Community Initiated Projects sustainably	Electoral Areas	10 Electoral Areas	No of CIP undertaken	X	X	X	X		297,000.00		MWD	Central Admin

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75.	Infra. Deliv.& Mgt. (Spatial Planning)	Organize Tech Sub-Com and Statutory meetings	LaDMA	6 meetings	No of meetings organized	X	X	X	X		139,544.00		MPPD	Central Admin	
76.	Mgt. & Admin. (Gen. Admin)	Organize all mand. & stat. meetings of the Assembly	LaDMA		No of stat meetings organized	X	X	X	X		225,490.00		CA	Other Depts.	
77.	Mgt. & Admin. (Planning, Budgeting, M & E)	Prepare 2021AAP, Budget and Fee-Fixing Reso	LaDMA		No of AAP & budget prepared		X	X			57,000.00		CA	Other Depts.	
78.	Mgt. & Admin. (Planning, Budgeting, M & E)	Organize at least 2 PFM Town Hall Meetings	Electoral Areas	2 town halls	No of PFM T/Hall mtgs organized	X		X			49,000.00		CA	Other Depts.	
79.	Mgt. & Admin. (Finance)	Update Revenue Database	LaDMA	-	% database updated	X	X	X	X		30,000.00		MFD	Central Admin	
80.	Mgt. & Admin. (Finance)	Implement the Rev. Improv. Action Plan	Municipal Wide		% of RIAP implemen'd	X	X	X	X		70,000.00		MFD	Central Admin	
81.	Mgt. & Admin. (Finance)	Revalue taxable property	Municipal Wide	-	No of Prop. re-valued	X	X				150,000.00		MFD	Central Admin	
82.	Mgt. & Admin. (Gen. Admin)	Organize 12 No. Zonal Councilors Gen. mtgs	Zonal Councils	10 no. meetings	No of Zonal council mtg	X	X	X	X		30,000.00		Central Admin		
83.	Mgt. & Admin. (Gen. Admin)	Implement Operation and Maintenance Plan (Office Buildings etc)	La	-	No of office buildings maintained	X	X	X	X		100,000.00		MWD	Central Admin	
84.	Mgt. & Admin. (Gen. Admin)	Construction of MCE, MCD & Staff residential accom with landscaping	La	-	No of bungalows built	X	X	X	X	1,000,000.00	1,250,000.00		MWD	Central Admin	

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85.	Mgt. & Admin. (Gen. Admin)	Provision of container office for NADMO	LaDMA	-	Container office provided	X	X	X	X		25,000.00		MWD	Central Admin	
86.	Mgt. & Admin. (Gen. Admin)	Implement the Municipal Anti-Corruption Plan	Municipal Wide		No of anti-corruption activities implem't'd	X	X	X	X		20,000.00		NCCE	CA	
87.	Mgt. & Admin. (Gen. Admin)	Undertake auditing activities	Municipal Wide		No of auditing activities	X	X	X	X		55,000.00		IA	CA	
88.	Mgt. & Admin. (Planning, Budgeting, M & E)	Organise MPCU, inspect, Monitor and Evaluate Prog and Projects	Municipal Wide	4 Meetings and Mon.	No of MPCU and monitoring done	X	X	X	X		120,000.00		MFD	Central Admin., IA	
89.	Mgt. & Admin. (Planning, Budgeting, M & E)	Implement MP's programmes and projects	Municipal Wide	1 project	No of MP's progs&pjtsi mpl'ed	X	X	X	X		355,000.00		CA	MWD, Central Admin	
90.	Mgt. & Admin. (Gen. Admin)	Conduct Civic Education Programmes	Municipal Wide		No of civic educ progs conducted	X	X	X	X		42,000.00		NCCE	CA	
91.	Mgt. & Admin. (Gen. Admin)	Support all National celebrations in the Municipality	Municipal Wide	Six (6) celebrations	No of national celebrations	X	X	X	X		400,000.00		CA	MFD	
92.	Mgt. & Admin. (Human Resource)	Undertake capacity building programmes& recruitment at all levels	LaDMA	300	No of staff benefitting	X	X	X	X		100,000.00		CA	MFD	
93.	Mgt. & Admin. (Gen. Admin)	Procure set of office furniture	LaDMA	53 sets furniture	Sets of off furniture procured	X	X				270,000.00		C A	MWE	

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94.	Mgt. & Admin. (Gen. Admin)	Procure and install Desktop and Laptop comp and accessories, software's, projector 2, Screens	LaDMA	15 laptops	No of computers and prog installed	X	X	X	X			98,000.00		MIS	CA
95.	Mgt. & Admin. (Gen. Admin)	Operation and Maintenance of vehicles and motorbikes	LaDMA	23 vehicles	No of vehicles maintained	X	X	X	X			460,000.00		Transp.	C A
96.	Mgt. & Admin. (Gen. Admin)	Procure four vehicles for office use	LaDMA	20 vehicles	No of vehicles procured	X	X	X	X			400,000.00		Transp.	C A
97.	Mgt. & Admin. (Gen. Admin)	Procure stationary and printing materials	LaDMA	-	Sets of Stationary procured	X	X	X	X			135,000.00		CA	-
98.	Mgt. & Admin. (Gen. Admin)	Procure and install generator set for office use	LaDMA	-	Generator installed		X	X				135,000.00		CA	Works
99.	Mgt. & Admin. (Gen. Admin)	Support statistical unit in undertaking PHC and other related activities	LaDMA	-	PHC done	X	X	X	X			20,000.00		Stats	CA
100.	Mgt. & Admin. (Gen. Admin)	Disseminate government policies and programmes to community members	LaDMA	-	Number of Dissemination prog done	X	X	X	X			50,000.00		ISD	CA