

**LA DADE KOTOPON MUNICIPAL ASSEMBLY**

**2021 PROGRAMME BASE BUDGET**

**(SUMMARY)**

**SUMMARY OF REVENUE PROJECTION FOR 2021**

ITEM	PROJECTION (GH ₵)
RATES	2,215,000.00
LANDS	3,498,176.61
LICENCES	2,161,830.39
FEES	1,584,891.00
FINES	10,000.00
RENT	400,000.00
GRANT	16,601,314.00
<b>TOTAL REVENUE 2021</b>	<b>26,471,212.00</b>

**GRANT PROJECTION FOR 2021**

GOG SALARY	3,106,680.00
DACF – ASSEMBLY	950,000.00
DACF – MP	700,000.00
OTHER DONORS (GASSLIP)	200,000.00
G&S DECENTRALIZED	126,217.00
CIDA	73,047.00
DDF	2,094,470.00
DISABILITY FUND	300,000.00
HIV-AIDS	50,000.00
<b>TOTAL</b>	<b>16,601,314.00</b>

**LA DADEKOTOPON MUNICIPAL ASSEMBLY.**

**2021 REVENUE BUDGET**

<b>COA</b>	<b>DETAILED REVENUE</b>	<b>2021 ANNUAL BUDGET</b>	<b>MONTHLY BUDGET</b>
	<b>RATES</b>		
1412023	Basic Rates	-	
1412022	Property rates	2,115,000.00	176,250.00
1412024	Unassessed Rate	100,000.00	8,333.33
	<b>SUB TOTAL</b>	<b>2,215,000.00</b>	<b>184,583.33</b>
	<b>LANDS AND ROYALTIES</b>		
1412003	Stool Land	-	
1412007	Building Plans/Permit	3,413,176.61	284,431.38
1412012	Dev't Charges/Sale of BP jacket	25,000.00	2,083.33
1412009	Telecom Mast	60,000.00	5,000.00
	<b>SUB TOTAL</b>	<b>3,498,176.61</b>	<b>291,514.72</b>
	<b>LICENCES</b>		
1422001	Pito/Palm wine sellers/Tappers	-	-
1422002	Herbalist License	500.00	41.67
1422014	Charcoal/Firewood	150.00	12.50
1422005	Chop Bar Restaurants	10,000.00	833.33
1422009	Bakers License	500.00	41.67
1422010	Bicycle License	50.00	4.17
1422011	Artisan / Self Employed	10,000.00	833.33
1422013	Sand and Stone Cons. License	200.00	16.67
1422015	Fuel Dealers	170,000.00	14,166.67
1422017	Hotel/Night club	55,000.00	4,583.33
1422018	Pharmacist Chemical Sell	30,000.00	2,500.00

<b>COA</b>	<b>DETAILED REVENUE</b>	<b>2021 ANNUAL BUDGET</b>	<b>MONTHLY BUDGET</b>
1422016	Lotto Operators	500.00	41.67
1422020	Taxicab / Commercial Vehicles	25,000.00	2,083.33
1422022	Canopy/Chairs/Bench	500.00	41.67
1422027	Comm. Band/Dance Groups	150.00	12.50
1422028	Telecomm. System/Security Serv.	5,000.00	416.67
1422029	Mobile Sale Van	200.00	16.67
1422025	Private Professional	493,080.39	41,090.03
1422026	Hospitals /Clinics/Mat. Homes	7,000.00	583.33
1422030	Entertainment centre	25,000.00	2,083.33
1422031	Wheel Tracks	200.00	16.67
1422032	Akpeteshie / Spirit Sellers	100.00	8.33
1422033	Stores	2,500.00	208.33
1422034	Hand Cart	-	-
1422035	Dist. Weekly Lotto	500.00	41.67
1422037	Traditional Medicine	200.00	16.67
1422038	Hairdressers/barbers	20,000.00	1,666.67
1422039	Bakeries	2,500.00	208.33
1422041	Taxi License	5,000.00	416.67
1422042	Second Hand Clothing	500.00	41.67
1422044	Financial Institutions	600,000.00	50,000.00
1422045	Commercial Houses	70,000.00	5,833.33
1422046	Boarding and Advertising	7,000.00	583.33
1422047	Photographers / Video Op	1,500.00	125.00
1422051	Millers	300.00	25.00
1422052	Mechanics	1,000.00	83.33
1422054	laundries / car wash	2,000.00	166.67
1422053	Block Manufacturers	500.00	41.67
1422055	Printing Press / Photocopy	10,000.00	833.33

<b>COA</b>	<b>DETAILED REVENUE</b>	<b>2021 ANNUAL BUDGET</b>	<b>MONTHLY BUDGET</b>
1422057	Private Schools	30,000.00	2,500.00
1422060	Airline/Shipping Agents	100,000.00	8,333.33
1422058	Automobile	40,000.00	3,333.33
1422062	Real Estate Agents	45,000.00	3,750.00
1422063	Florist/Flower Pot Dealers	1,500.00	125.00
1422067	Beer Bars	10,000.00	833.33
1422069	Open Spaces / Parks	2,000.00	166.67
1422071	Business providers	350,000.00	29,166.67
1422079	Mining Permit	25,000.00	2,083.33
1422072	Reg. of contracts/Buildings/Roads	1,000.00	83.33
1422078	Permit	500.00	41.67
1422116	New License	200.00	16.67
	<b>SUB TOTAL</b>	<b>2,161,823.39</b>	<b>180,151.95</b>
	<b>FEES</b>		
1423001	Market/Daily Tolls	40,000.00	3,333.33
1423003	Reg. of Night Trade	200.00	16.67
1423005	Reg. of Contractors	3,000.00	250.00
1423006	Burial Fees	50,000.00	4,166.67
1423009	Advertising/Bill Boards	740,000.00	61,666.67
1423011	Marriage Registration	100,000.00	8,333.33
1423012	Sub Metro Managed Toilet	50,891.00	4,240.92
1423047	Ambulance Fee	500.00	41.67
1423007	Pounds	200.00	16.67
1423085	Car Rentals	1,000.00	83.33
1423157	Donation	70,000.00	5,833.33
1423284	Key Cutting	100.00	8.33
1423527	Tender Documents	40,000.00	3,333.33

<b>COA</b>	<b>DETAILED REVENUE</b>	<b>2021 ANNUAL BUDGET</b>	<b>MONTHLY BUDGET</b>
1423086	Taxi Embossment/Car Stickers	100,000.00	8,333.33
1423097	Food/Health certificate	89,000.00	7,416.67
1423015	Street Parking Fee	300,000.00	25,000.00
	<b>SUB TOTAL</b>	<b>1,584,891.00</b>	<b>132,074.25</b>
	<b>RENTS OF LAND/BUILD./HSES</b>		
1415012	Rent of Assembly Buildings	400,000.00	33,333.33
	<b>SUB TOTAL</b>	<b>400,000.00</b>	<b>33,333.33</b>
	<b>FINES/PENALTIES/FORFEITS</b>		
1430005	Miscellaneous Fines, Penalties	10,000.00	833.33
	<b>SUB TOTAL</b>	<b>10,000.00</b>	<b>833.33</b>
	<b>TOTAL IGF</b>	<b>9,869,898.00</b>	<b>822,491.50</b>
	<b>GRANTS</b>		
1331001	Central Gov't -Salaries	3,106,680.00	258,890.00
1331002	DACF-Cap development projects	10,000,000.00	833,333.33
1331003	MP C/Fund	700,000.00	58,333.33
1331005	PWD'S Fund	300,000.00	25,000.00
1331008	Other Donors Support Transfer	400,164.00	33,347.00
1331009	G&S-Decentralised Dept.		-
1331010	DDF Capacity Building	45,859.00	3,821.58
1331011	DDF- Capital Pjt	2,048,611.00	170,717.58
1331013	Sector Specific Asset Transfer Decentralised Dept.		-
	<b>Total Grants</b>	<b>16,601,314.00</b>	<b>1,383,442.83</b>
	<b>GRAND TOTAL REVENUE</b>	<b>26,471,212.00</b>	<b>2,205,933.75</b>

**2021 COMPENSATION BUDGET AS EXTRACTED FROM PBB**

COA	DETAILED EXPENDITURE	SOURCE OF FUNDING			TOTAL
		IGF	DACF	GOG	
	<b>COMPENSATION OF EMPLOYEES</b>				
2111001	ESTABLISHED POST (GOG)	-	-	3,106,677.00	3,106,677.00
2111102	NON-ESTABLISHED POST	779,245.00	-	-	779,245.00
	<b>SUB-TOTALS</b>	<b>779,245.00</b>		<b>3,106,677.00</b>	<b>3,885,922.00</b>
	<b>OTHER ALLOWANCES</b>				
2111248	SPECIAL ALLOWANCES/HON.	710,754.00	20,000.00	-	730,754.00
2111234	FUEL ALLOWANCES	120,000.00	-	-	120,000.00
2111238	OVERTIME ALLOWANCES	210,000.00	-	-	210,000.00
2111241	PER DIEM AND INCONV. ALLOWANCES	70,000.00	-	-	70,000.00
2111242	TRAVEL ALLOWANCES	50,000.00	-	-	50,000.00
2111243	TRANSFER GRANT	50,000.00	-	-	50,000.00
2111221	TRAINING ALLOWANCES	40,000.00	-	-	40,000.00
2121004	END OF SERVICES BENEFITS/EX-GRATIA	60,000.00	-	-	60,000.00
	<b>SUB-TOTALS</b>	<b>1,310,754.00</b>	<b>20,000.00</b>	-	<b>1,330,754.00</b>
	<b>PENSION CONT.</b>				

2121001	SSNIT CONTRIBUTIONS	110,000.00	-	-	110,000.00
	<b>SUB-TOTALS</b>	<b>110,000.00</b>			<b>110,000.00</b>
	<b>TOTALS</b>	<b>2,199,999.00</b>	<b>20,000.00</b>	<b>3,106,677.00</b>	<b>5,326,676.00</b>

## 2021 GOODS & SERVICES BUDGET AS EXTRACTED FROM PBB

COA	DETAILED EXPENDITURE	SOURCE OF FUNDING								TOTAL
		IGF	DACF	GOG	DDF	MAG	MP	GASSLIP	PWD	
	<b>MATERIAL &amp; OFFICE CONSUMABLES</b>									
2210101	Printed Mat. & stationery	338,700.00	43,000.00	2,627.00	-	2,000.00	-	-	-	<b>386,327.00</b>
2210103	Refreshment Items	436,331.00	-	6,400.00	-	-	-	-	-	<b>442,731.00</b>
2210104	Medical Supplies	8,340.00								<b>8,340.00</b>
2210113	Feeding Cost	20,000.00								<b>20,000.00</b>
2210122	Value Books	50,000.00	-	-	-	-	-	-	-	<b>50,000.00</b>
	<b>UTILITIES</b>									
2210201	Electricity	500,000.00	-	-	-	-	-	-	-	<b>500,000.00</b>
2210202	Water	50,000.00	-	-	-	-	-	-	-	<b>50,000.00</b>
2210204	Postal Charges	5,000.00	-	-	-	-	-	-	-	<b>5,000.00</b>
	<b>GENERAL CLEANING</b>									
2210301	Cleaning Materials	138,640.00								<b>138,640.00</b>
2210302	Contract Cleaning	-	550,000.00	-	-	-	-	-	-	<b>550,000.00</b>
	<b>RENTALS</b>									
2210402	Residential Accommodation	151,436.00	-	-	-	-	-	-	-	<b>151,436.00</b>
2210403	Rental Of Off. Equipment	207,545.00	49,740.00	3,747.00	-	-	-	-	-	<b>261,032.00</b>
2210405	Rental of Land and Buildings	-	3,000.00	-	-	-	-	-	-	<b>3,000.00</b>

COA	DETAILED EXPENDITURE	IGF	DACF	GOG	DDF	MAG	MP	GASSLIP	PWD	TOTAL
2210409	Rental Of Plants & Equipment	160,000.00	920.00	-	-	-	-	-	-	160,920.00
2210411	Rental of Network and ICT Equipment	30,000.00								30,000.00
	<b>TRAVEL AND TRANSPORT</b>									
2210502	Mt'ce & repair of official vehicles	-	240,000.00	-	-	3,000.00	-	-	-	243,000.00
2210503	Fuel & lubricant	400,000.00	-	-	-	2,940.00	-	-	-	402,940.00
2210509	Other T&T	547,320.00	51,000.00	-	-	2,000.00	-	-	-	600,320.00
2210511	Local travel cost	55,400.00	55,480.00	17,200.00	-	-	-	-	-	128,080.00
2210514	Foreign Travel- Per Diem	100,000.00								100,000.00
2210517	Fuel Allocation To Waste Management Department	17,160.00								17,160.00
	Repairs and Maintenance	-	-	-	-	-	-	-	-	
2210603	Repairs of Office Buildings	-	120,000.00	-	-	-	-	-	-	120,000.00
2210604	M'tce Funiture & Fittings	10,000.00	-	-	-	-	-	-	-	10,000.00
2210606	Mt'ce of Gen. Equipment	20,000.00	-	-	-	-	-	-	-	20,000.00
	<b>TRAINING/SEMINARS&amp;CONFERENCES</b>									
2210702	Seminars/Conference & workshops	437,370.00	261,140.00	-	-	60,507.00	-	-	-	759,017.00
2210708	Refreshment	52,624.00	86,880.00	-	-	3,500.00	-	-	-	143,004.00
2210710	Staff Devt/Capacity building	121,000.00	400,000.00	-	45,859.00	-	-	-	-	566,859.00
2210711	Public Education & Sensitization	98,213.00	105,000.00	21,200.00	-	-	-	-	-	224,413.00
	<b>CONSULTANCY EXPENSES</b>									

COA	DETAILED EXPENDITURE	IGF	DACF	GOG	DDF	MAG	MP	GASSLIP	PWD	TOTAL
2210801	Local consultancy fees	125,250.00	373,640.00	-	-	-	-	-	-	498,890.00
2210803	Other Consultancy Expenses	20,000.00								20,000.00
2210804	Contract Appointment	300,000.00	-	-	-	-	-	-	-	300,000.00
	<b>SPECIAL SERVICES</b>									
2210902	Official celebrations	402,300.00	85,000.00	-	-	-	-	-	-	487,300.00
2210906	Unit Committee/T. C. M. Allow	30,000.00	-	-	-	-	-	-	-	30,000.00
2210908	Property valuation Exp	-	150,000.00		-	-	-	-	-	150,000.00
	<b>OTHER CHARGES</b>									
2211101	Bank charges	-	10,000.00	-	-	-	-	-	-	10,000.00
2211203	Emergency Works	-	245,000.00	-	-	-	-	-	-	245,000.00
2211304	Insurance of Vehicles	210,000.00	-	-	-	-	-	-	-	210,000.00
	<b>SOCIAL BENEFITS</b>									
2731102	Staff Welfare expenses	120,000.00	-	-	-	-	-	-	-	120,000.00
2731103	Refund of Medical Expenses	50,000.00	-	-	-	-	-	-	-	50,000.00
	<b>GENERAL EXPENSES</b>									
2821010	Scholarships	-	240,000.00	-	-	-	300,000.00	-	-	540,000.00
2821010	Contributions	40,640.00	250,000.00	74,953.00	-	-	200,000.00	200,000.00	180,000.00	945,593.00
	<b>TOTAL USE OF GOODS AND SERVICES</b>	<b>5,253,269.00</b>	<b>3,319,800.00</b>	<b>126,127.00</b>	<b>45,859.00</b>	<b>73,947.00</b>	<b>500,000.00</b>	<b>200,000.00</b>	<b>180,000.00</b>	<b>9,699,002.00</b>

**2021 NON FINANCIAL ASSETS BUDGET AS EXTRACTED FROM PBB**

COA	DETAILED EXPENDITURE	ACTIVITY IN 2020 BUDGET	SOURCE OF FUNDING			TOTAL
			IGF	DACF	DDF	
3111205	School Building	Construct 1 no. 6 unit classroom block with landscaping			480,000.00	480,000.00
		Construct 2-storey 12-unit classroom block		600,000.00		600,000.00
		Construct 3-storey 18-unit classroom block			920,000.00	920,000.00
		Construct block wall fencing for Rangoon	380,000.00			380,000.00
		Rehabilitate Salem Presby School	290,000.00			290,000.00
	<b>Sub-Total</b>		<b>670,000.00</b>	<b>600,000.00</b>	<b>1,400,000.00</b>	<b>2,670,000.00</b>
3113108	Furniture & Fittings	Procure set of office furniture	100,000.00			100,000.00
		Provide 1000 mono desks for JHS students		200,000.00		200,000.00
	<b>Sub-Total</b>		<b>100,000.00</b>	<b>200,000.00</b>		<b>300,000.00</b>
3112208	Computers & Accessories	Proc. Of Computers & Accessories	200,000.00			200,000.00
	<b>Sub-Total</b>		<b>200,000.00</b>			<b>200,000.00</b>
3112211	Office Equipment	Purc. Of Office Equip.	50,000.00			50,000.00
		Tablets for Revaluation/Data cap. Of Propt.		40,000.00		40,000.00
	<b>Sub-Total</b>		<b>50,000.00</b>	<b>40,000.00</b>		<b>90,000.00</b>
3111304	Market	Construction of LA Market	100,000.00	1,500,000.00		1,600,000.00
	<b>Sub-Total</b>		<b>100,000.00</b>	<b>1,500,000.00</b>		<b>1,600,000.00</b>

COA	DETAILED EXPENDITURE	ACTIVITY IN 2020 BUDGET	IGF	DACF	DDF	
3111103	Bungalow	Cons. Of Off. Res. for MCE/MCD/Staff		570,000.00		570,000.00
	<b>Sub-Total</b>			<b>570,000.00</b>		<b>570,000.00</b>
3111204	Office Building	Construct 3-storey office block with landscaping	111,931.00	330,000.00		441,931.00
		Construct 1 no office canteen		380,000.00		380,000.00
	<b>Sub-Total</b>		<b>111,931.00</b>	<b>710,000.00</b>		<b>821,931.00</b>
3112101	Motor Vehicle	Proc. of office vehicle For Valuation and Rating Purposes	24,800.00	70,200.00		95,000.00
		Procure sanitation equipment, Compaction		320,000.00		320,000.00
		Procure 3 Vehicle for Office Use and 2	350,000.00	300,000.00		650,000.00
	<b>Sub-Total</b>		<b>374,800.00</b>	<b>690,200.00</b>		<b>1,065,000.00</b>
3111311	Drainage	Provide and install metal gratings and minor drainage repairs	85,000.00			85,000.00
		Construct 2.0mx1.40m storm drain			548,603.00	548,603.00
		Construct 600mm - 0.15km & 900mm - 0.10km U-Drains			100,000.00	100,000.00
		Construct 600mm, 0.80km,0.50km &		200,000.00		200,000.00
		Desilting & dredging of earth and concrete drain	200,000.00			200,000.00
	<b>Sub-Total</b>		<b>285,000.00</b>	<b>200,000.00</b>	<b>648,603.00</b>	<b>1,133,603.00</b>
3111307	Road Signal	Construct 12 speed humps and road line	65,000.00			65,000.00
	<b>Sub-Total</b>		<b>65,000.00</b>	-		<b>65,000.00</b>

COA	DETAILED EXPENDITURE	ACTIVITY IN 2020 BUDGET	IGF	DACF	DDF	
3111309	Urban Roads	Undertake pothole patching and sectional	100,000.00			100,000.00
		Undertake 0.50km minor rehabilitation		300,000.00		300,000.00
		Undertake 0.60 and 0.20km surfacing		300,000.00		300,000.00
	<b>Sub-Total</b>		<b>100,000.00</b>	<b>600,000.00</b>	-	<b>700,000.00</b>
3113103	Landscaping & Gardening	Landscape and beautify selected areas		100,000.00		100,000.00
	<b>Sub-Total</b>			<b>100,000.00</b>		<b>100,000.00</b>
3112206	Plant & Machinery	Purchase of compaction trucks		200,000.00		200,000.00
		Procure Equipment for Health services		130,000.00		130,000.00
		Cold-room for Health Directorate	30,000.00			30,000.00
		DACF for PWDs		120,000.00		120,000.00
	<b>Sub-Total</b>		<b>30,000.00</b>	<b>450,000.00</b>		<b>480,000.00</b>
3113101	Electrical Networks	Electrical work (Municipal wide)		400,000.00		400,000.00
	<b>Sub-Total</b>			<b>400,000.00</b>		<b>400,000.00</b>
3112214	Electrical Equipment	Community initiated projects		500,000.00		500,000.00
	<b>Sub-Total</b>			<b>500,000.00</b>		<b>500,000.00</b>
3111102	Dest. Homes/Home of Aged	Contingencies/Emergency works		500,000.00		500,000.00
		Procure relief items for flood/disaster victims		250,000.00		250,000.00
	<b>Sub-Total</b>			<b>750,000.00</b>		<b>750,000.00</b>
	<b>TOTAL</b>	<b>Total</b>	<b>2,086,731.00</b>	<b>7,310,200.00</b>	<b>2,048,603.00</b>	<b>11,445,534.00</b>

### SUMMARY OF EXPENDITURE PROJECTION FOR 2021

<b>EXP. ITEM</b>	<b>GOG</b>	<b>IGF</b>	<b>DACF</b>	<b>DONOR</b>	<b>DDF</b>	<b>TOTAL</b>
<b>COMP</b>	3,106,669.00	2,199,999.00	20,001.00	-	-	<b>5,326,670.00</b>
<b>GOODS &amp; SERVICES</b>	126,127.00	5,253,269.00	3,319,800.00	273,947.00	45,859.00	<b>9,519,009.00</b>
<b>ASSETS</b>	-	2,416,731.00	7,160,199.00	-	2,048,603.00	<b>11,625,533.00</b>
<b>TOTAL</b>	<b>3,232,797.00</b>	<b>9,870,000.00</b>	<b>11,000,000.00</b>	<b>273,947.00</b>	<b>2,094,462.00</b>	<b>26,471,212.00</b>